



## **Position Opening**

**Title:** Children's Assistant

**Date Posted:** March 28, 2019

Rodman Public Library is seeking applicants for a Children's Assistant. This is a part-time position for 20 hours per week with a starting pay of \$9.00 per hour, with benefits including paid vacation time and OPERS retirement. The successful candidate must have the ability to work a flexible schedule, including evenings and weekends.

The successful candidate will have a genuine passion for working with children. The Children's Assistant efficiently assists patrons in the Children's Department in a professional, courteous manner and performs related clerical duties. In addition, the Children's Assistant assists in planning and implementing programs and events for children and caregivers. This position requires dedication to helping children develop a love of the library and literacy by providing exceptional customer service, with a solution-driven approach in order to provide access to library services and resources. Multi-tasking skills and the ability to prioritize work effectively are also essential to this position.

### **Qualifications:**

- High school diploma or GED
- Previous experience working with children
- Ability to work a flexible schedule, including evenings and weekends

Applications are available at Rodman Public Library, 215 E. Broadway St., Alliance, OH 44601. The deadline for application is Wednesday, April 10. No phone calls please.